



Pupil Transportation » Transportation Director Log Monthly Report

<input type="checkbox"/> Start	Minutes	Location	Topic	Short Description	Vehicle
Start : 5/30/2016 (1)					
5/30/2016 7:00 AM	480	Bus Gar	Other (Provide Description)	Holiday	
Start : 5/31/2016 (4)					
5/31/2016 7:00 AM	150	Bus Gar	Email, Other (Provide Description), Vehicle Diagnostics	monitored bus radio, checked email, brought gray Impala from MES	2014-Car-Chevy-Impala-gray
5/31/2016 9:30 AM	240	Bus Gar	Lunch, Travel	went to Roanoke to pick up parts for bus 4, took lunch break	
5/31/2016 1:30 PM	90	Bus Gar	Phone - Staff, Vehicle Repair	worked on bus 4, received a call gold Taurus broke down in Roanoke	Bus 04
5/31/2016 3:00 PM	300	Bus Gar	Vehicle Pick Up/Delivery	Daniel and I went to Roanoke, checked gold Taurus, dropped off at Magic City and came back, worked 12.5hrs	
Start : 6/1/2016 (5)					
6/1/2016 7:00 AM	90	Bus Gar	Email, Other (Provide Description), Reports, Vehicle Pick Up/Delivery	brought bus 5 over from MES, checked email, worked on monthly reports	
6/1/2016 8:30 AM	180	Bus Gar	Email, Fuel Reports, Fuel Tank Measurement, Logs, Reports	finished reports for today, finished logs from yesterday, put out new fuel sheets, stick tanks @ VES	
6/1/2016 11:30 AM	60	Bus Gar	Parts Ordering, Vehicle Diagnostics	worked on gray Impala	2014-Car-Chevy-Impala-gray
6/1/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break	
6/1/2016 1:00 PM	150	Bus Gar	Email, Logs, Vehicle Diagnostics, Vehicle Repair	worked on bus 15, checked email, finished logs for today, worked 8.5hrs	Bus 15
Start : 6/2/2016 (5)					
6/2/2016 7:00 AM	180	Bus Gar	Email, Meeting - Staff, Other (Provide Description), Reports	monitor bus radio, met w/ drivers @ MES brought bus reports over, checked email, worked on reports to send over to Justin	
6/2/2016 10:00 AM	150	Bus Gar	Vehicle Diagnostics, Vehicle Repair	worked on bus 8	Bus 08
6/2/2016 12:30 PM	60	Bus Gar	Lunch, Meeting - Others	met w/ Victor from Sonny Merryman and had lunch	
6/2/2016 1:30 PM	60	Bus Gar	Vehicle Diagnostics, Vehicle Repair	worked on gray Impala	2014-Car-Chevy-Impala-gray
6/2/2016 2:30 PM	60	Bus Gar	Email, Logs, Other (Provide Description)	met w/ drivers, checked email, finished logs for today, worked 8.5hrs	
Start : 6/3/2016 (5)					
6/3/2016 6:00 AM	180	Bus Gar	Other (Provide Description), Travel	Last day of school -Early release, monitor bus radio, drove Douthat Rt.	
6/3/2016 9:00 AM	30	Bus Gar	Email, Logs, Other (Provide Description)	checked email, start logs, spoke w/ Paul about our meeting w/ Joe about the new fuel system	
6/3/2016 9:30 AM	120	Bus Gar	Meeting - Others, Meeting - Staff	met w/ Paul and Joe to set up the new fuel system and test	
6/3/2016 11:30 AM	30	Bus Gar	Lunch	took lunch break	
6/3/2016 12:00 PM	120	Bus Gar	Other (Provide Description), Travel	went to MES to get bus 2, drove Douthat Rt., worked 8hrs	
Start : 6/6/2016 (1)					
6/6/2016 7:30 AM	6,240	Bus Gar	Leave - Vacation	VACATION NEW	
Start : 6/13/2016 (4)					
6/13/2016 7:00 AM	300	Bus Gar	Email, Payroll Report, Phone - Staff, Reports	10hr work week begins, checked and answered emails, worked on driver reports, looked for and assigned car driver for a summer route to VES, worked on invoices/statements	
6/13/2016 12:00 PM	60	Bus Gar	Lunch	took lunch break	
6/13/2016 1:00 PM	60	Bus Gar	Vehicle Cleaning	worked on bus 10 -pressure wash under the hood before servicing or repairs	
6/13/2016 2:00 PM	180	Bus Gar	Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Repair	helped Daniel work on bus 10 and 8, checked email, finished logs, worked 10hrs	Bus 10
Start : 6/14/2016 (4)					
6/14/2016 7:00 AM	330	Bus Gar	Email, Payroll Report, Phone - Others, Purchase Orders, Vehicle Diagnostics, Vehicle Repair	checked email, worked on po's, spoke w/ Paul about training on the new fuel system, spoke w/ Mrs. Hirsh and called about an updated bus quote for CIP, worked on bus 10	Bus 10
6/14/2016 12:30 PM	60	Bus Gar	Lunch	took lunch break	
6/14/2016 1:30 PM	120	Bus Gar	Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection	helped Daniel work on bus 8	Bus 08
6/14/2016 3:30 PM	90	Bus Gar	Email, Logs, Phone - Others, Purchase Orders	worked on po's and getting invoices from Fisher's for payment, emailed quotes to Mrs. Hirsh and Justin, checked email, finished logs for today, worked 10hrs.	
Start : 6/15/2016 (4)					
6/15/2016 7:00 AM	300	Bus Gar	Email, Meeting - Staff, Purchase Orders, Vehicle Diagnostics, Vehicle Repair	checked email, finished up po's, met w/ Sonny about summer school, worked on 07 GMC	07-Truck-GMC Blue-TRANS
6/15/2016 12:00 PM	60	Bus Gar	Lunch	took lunch break	

6/15/2016 1:00 PM	150	Bus Gar	Vehicle Repair	worked on bus 8	Bus 08
6/15/2016 3:30 PM	90	Bus Gar	Email, Logs, Other (Provide Description)	cleaned back lot for paver's, checked email, finished logs for today, worked 10hrs	
Start : 6/16/2016 (6)					
6/16/2016 7:00 AM	90	Bus Gar	Other (Provide Description), Travel	went to BCHS picked up trailer to move scrap around garage for paving, moved buses to front of school, went to SAB for a meeting w/ Paul	
6/16/2016 8:30 AM	60	Bus Gar	Meeting - Staff	met w/ Paul -had to reschedule, met w/ Justin about po's	
6/16/2016 9:30 AM	60	Bus Gar	Shop Cleaning	helped clean around shop,	
6/16/2016 10:30 AM	120	Bus Gar	Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 15	Bus 15
6/16/2016 12:30 PM	60	Bus Gar	Lunch	took lunch break	
6/16/2016 1:30 PM	210	Bus Gar	Email, Logs, Vehicle Diagnostics, Vehicle Inspection, Vehicle Repair	worked on bus 7, checked email, finished logs, worked 10hrs	Bus 07
Start : 6/20/2016 (5)					
6/20/2016 7:00 AM	120	Bus Gar	Email, Other (Provide Description)	first day of summer school, moved buses from the front of VES back to bus lot, checked email	
6/20/2016 9:00 AM	180	Bus Gar	Shop Cleaning	cleaned shop, hauled trash and junk to the dump	
6/20/2016 12:00 PM	60	Bus Gar	Lunch	took lunch break	
6/20/2016 1:00 PM	30	Bus Gar	Email, Phone - Others, Phone - Staff	set up appointment for 2 drivers to do their road test @ DMV, checked email	
6/20/2016 1:30 PM	210	Bus Gar	Email, Logs, Other (Provide Description), Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Oil Change, Vehicle Pick Up/Delivery, Vehicle Repair	worked on bus 7, fixed toilet from running, checked email, finished logs for today, worked 10hrs.	Bus 07
Start : 6/21/2016 (5)					
6/21/2016 7:00 AM	90	Bus Gar	Email, Other (Provide Description), Phone - Others	checked email, spoke w/ a parent about a bus stop, gather supplies to take to a meeting @ SAB, took Daniel to BCHS to pick up bus 18	
6/21/2016 8:30 AM	150	Bus Gar	Meeting - Staff	met w/ Paul and Sharon about new fuel system	
6/21/2016 11:00 AM	60	Bus Gar	Vehicle Pick Up/Delivery	took bus 18 back to BCHS for summer run	
6/21/2016 12:00 PM	60	Bus Gar	Lunch	took lunch break	
6/21/2016 1:00 PM	240	Bus Gar	Email, Logs, Meeting - Others, Vehicle Cleaning, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Oil Change, Vehicle Repair	met w/ inspection trooper, worked on bus 19, worked on bus 12, worked on bus 7, checked email, finished logs, worked 10hrs	Bus 19; Bus 12; Bus 07
Start : 6/22/2016 (6)					
6/22/2016 7:00 AM	150	Bus Gar	Email, Other (Provide Description), Vehicle Fluid Top Off, Vehicle Inspection	checked email, worked on bus 12, gathered papers and contract to take to SAB NEW	Bus 12
6/22/2016 9:30 AM	60	Bus Gar	Travel	took papers and contracts to SAB NEW	
6/22/2016 10:30 AM	150	Bus Gar	Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Repair	worked on bus 19 NEW	Bus 19
6/22/2016 1:00 PM	60	Bus Gar	Lunch	took lunch break NEW	
6/22/2016 2:00 PM	90	Bus Gar	Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 13 NEW	Bus 13
6/22/2016 3:30 PM	90	Bus Gar	Email, Logs, Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 17, checked email, finished logs NEW	Bus 17

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